# OCCASIONS

- Standard Greeting Card (Non-personalised, existing design) £3.50 £4
- Personalised Card (Existing Design) £5
- Bespoke Card (Using Crafts and/or a photo) £7.50
- Bespoke Card (with custom drawn artwork) £15 £50 *E.g. a generic drawing of an object or pattern such as paw prints or hearts added in it's the £15. People or portrait drawings start at a minimum of £30)*
- Bespoke A4 Portrait Art Print (from a photo) Starting £30.

(£30 covers a couple, then it's generally £10 per head thereafter. E.g. a photo of 8 people would be £90)

- Bespoke A4 print wording only £15 e.g. if you ask me to type up a poem print for you.
- Personalised A4 Print (Existing Design) £12.50
- Personalised A5 Print (Existing Design) £9
- Single A4 print (Existing Design) £5
- Single A5 print (Existing Design) £2.20
- Single A6 print (Existing Design) 80p
- A6 personalised invite (existing design) £1.20 each Envelopes included
- A6 personalised thank you postcards (existing design) £1.20 each Envelopes included
- Sticker Sheet all £2.50 each (shapes/sizes/no. per sheet varies)

Queries to hello@rusticrascalpapercraft.co.uk, 2 weeks turnaround minimum so rush orders with a few days notice cannot be accommodated, if you have not ordered via Etsy then you can pay via bank transfer.

# WEDDINGS

#### Save the Dates - MOQ 10

- A6 Save the Dates (Existing design) £1.20 each, or mounted £2 each
- Square 13cm Save the Dates (Existing design) £1.40 each, or mounted £2 each

Envelopes included as standard

### Invitations - MOQ 10

- Gatefold Wedding Invitation set <50, £6 each/ <100, £5.40 each/ <150, £4.80 each
- Doublefold Wedding Invitation <50, £6 each/ <100, £5.40 each/ <150, £4.80 each
- Pocketfold Wedding Invitation <50, £6 each/ <100, £5.40 each/ <150, £4.80 each
- Happy Tiers Wedding Invitation <50, £6 each/ <100, £5.40 each/ <150, £4.80 each

All inclusive of envelopes, RSVP's, postage and packaging.

### Place Cards - MOQ 10

- Non mounted 40p each
- Mounted 80p each

Available in a variety of shapes and sizes.

## Other Stationery - all MOQ 10

- Table plan cards A6, £2 per table you get the table plan card plus the corresponding table title with this price. E.g. if you had 10 tables it would be £12 and you'd get 20 cards in total.
- Table Plan A3 Poster £14
- Order of Service scrolls 80p each A5 size, single sided, includes basic ribbon or twine to tie shut
- Order of service single fold A5 (A4 folded once opens like a card) £2 each
- Order of Service Pocketsize A7 single sided 20p each non mounted, 50p each mounted
- Circle Tags personalised, 50mm 50p each, hole punched without ties
- Thank You Postcards (Existing design) £1.20 each, or mounted £2 each, incl envelopes
- Menu cards 210x74mm (Existing design) £1 each, or mounted £1.80 each
- Sticker sheet (Existing design) £2.50 no MOQ

Bespoke design considered, starts from a minimum of £30.

# SMALL BUSINESS STATIONERY

- Square 70mm Business Cards 20p each single sided/ 35p double sided MOQ 10
- Square 70mm Business Cards colour or sparkle back 40p each MOQ 10
- A7 Mini Card 105x74mm 20p each single sided/35p double sided MOQ 10
- A6 Postcard 105x148mm 35p each single sided/ 50p double sided MOQ 10
- Gift Vouchers 80x145mm 40p each MOQ 10
- A5 Print 148x210mm 50p each single sided/ £1 double sided MOQ 10
- A4 Print 210x297mm £1 each MOQ 10 (e.g. things like price lists or menus)
- Sticker Sheet all £2.50 each (shapes/sizes/no. per sheet varies) No MOQ
- A4 Vellum Wrap 35p per sheet MOQ 10
- Circle Tags 50mm 20p each, hole punched without ties MOQ 10
- Hexagon Tags 50mm 20p each, hole punched without ties MOQ 10
- Rectangle Tags 35 x 65mm 40p each, hole punched without ties MOQ 20
- Square Tags, 45mm 40p each, hole punched without ties MOQ 20

## Design Time Charges

- No design time charge applies when you send me your finished artwork and the final design does not require any adjustments by me. You can email your artwork to hello@rusticrascalpapercraft.co.uk. I accept the formats jpeg, png or pdf. The dimensions for each item are detailed above to help you prepare your files.
- If you need me to compile a design using your logo, e.g. have me add in your business information, contact details and social icons to business cards, £30 applies on top of the stationery costs for your initial order, this won't apply for future, repeat orders as the design will be saved as a pre-set in your file. However if you need it changed in future or need any new designs compiled the £30 would apply again.
- If you have no logo, or are looking for a new one, I will consider designing your logo for a minimum of £100. This includes a questionnaire which I'll ask you to complete before I start to gather your ideas, this gives me a more in depth brief on what we're working to achieve. I'll then create you a main logo file, and a sublogo file which will be unique to your business and yours to use at your leisure.

Once we've discussed your requirements, I'll invoice you, you pay via bank transfer which secures your place in my diary, and your order will take a minimum of 2 weeks. Queries to hello@rusticrascalpapercraft.co.uk

# SMALL BIZ STATIONERY FAQ'S

## Are there postage costs?

£1.50 postage applies to all orders, or free collection from Galashiels every Tuesday or Friday

# How do I order/pay?

You can order via email or social chats on insta/fb. Once we've agreed on costs and timeframes, I'll invoice you. You pay your invoice as soon as you want the stationery to start, you'll pay via bank transfer, I don't push you to pay by a certain time, but I also won't make a start until payment is received.

### What are your timeframes?

Minimum turnaround time of 2 weeks so order early. You'll be updated personally if I foresee delays to the above. Please be mindful that it's only me handmaking everything alongside a part time job, and wedding and occasion stationery orders too! so I really can't accommodate rush orders with a few days notice - sorry!

### Who designs the stationery, you or me?

It can be either! If you have all your artwork ready, email me it in jpeg, png or pdf format, to hello@rusticrascalpapercraft.co.uk. If you'd like me to design your items for you, but still using your logo, a minimum charge of £30 applies on top of your stationery costs. If you need the whole lot designed by me including a new logo, costs start from £100.

### Do you accept RETURNS/cancellations/exchanges?

You have 24 hours after placing your order to cancel at no cost, thereafter I don't accept cancellations, because supplies will have been ordered in and designing your proofs will have started. No returns or exchanges accepted for customised orders. If your items arrive damaged in the post however, please send me clear photos of your damaged items within 24hours of receiving them and I'll look into refunding appropriately or arranging free replacements.

## What materials do you offer?

The cardstock I print on can be kraft brown, white, ivory or vellum. All are eco friendly. (I can consider lighter cardstock colours like grey marble or pale pinks for example - just ask!). The card weight is up to 300gsm max.

### I'm unable to offer the following:

Tissue Paper, Greeting Card printing, Shiny foiled printing, white inks, spot uv printing, embossing/debossing, printed boxes, pre-made logo designs, borderless printing (e.g. any full colour or full page graphics will always have a small white trim around the edge)